

CONSTITUTION OF
ASSOCIATION OF LOADING AND ELEVATING EQUIPMENT MANUFACTURERS

Article I - AIMS

1. To promote and encourage free communication, discussion and exchange of views between members and users of the products on all matters relating to the design, manufacture and supply of products covered by the Association.
2. To promote common policy and action amongst the members and between the Association and any governmental and other bodies and associations directly or indirectly affecting the design and manufacture of products covered by the Association.
3. To collect, circulate and distribute to members statistics and other useful information and to advise on all or any of the matters as aforesaid and on all or other matters connected with or affecting the design, manufacture or supply of the products covered by the Association.

Statistics means members submitting sales data to an impartial secretariat who will collate and redistribute figures on a non-disclosed non-specific basis to ensure confidentiality to Association members.

4. Generally to promote and protect the interests of the members by representing the industry to government, supporting standards work & disseminating information to them.

Article II - MEMBERSHIP

1. There shall be two classes of members:-

- (i) A full member:-

being a company which manufactures loading or elevating equipment in the United Kingdom or ordinarily imports into the United Kingdom and offers for sale loading or elevating equipment manufactured outside the United Kingdom.

where a company arranges for an item of loading or elevating equipment to be manufactured by another company in the UK, the first mentioned company supplying the drawings and technical information and also being responsible for sales then the first mentioned company shall be eligible for full membership.

- (ii) An associate member:-

being a company whose business in the opinion of the Executive Committee is so associated with the manufacture of loading or elevating equipment that the admission to membership of such company may be calculated to assist towards the furtherance of any of the objects of the Association. This includes companies which produce a component part that may be used in the manufacture of loading and elevating equipment, as well as those involved in associated activities, including Installation, Maintenance, Repair, Refurbishment, Service, Thorough Examination and Consultancy.

2. Membership of the Association shall be open to any company which in the opinion of the Executive Committee is eligible for membership under either of the said classes. Application for membership (otherwise than by the first members) shall be in writing in such form as the Executive Committee from time to time shall determine and the Executive Committee in its absolute discretion may determine the class of membership to which any applicant for membership shall be admitted and may decline to accept any application for membership without assigning any reason therefore.

At its discretion the Executive Committee may ask that two years' trading accounts be produced as evidence of a sufficient level of trading.

By agreeing to join ALEM companies also agree to abide by the Code of Conduct

Membership of the Association shall terminate upon the happening of any of the following events:-

- (i) If the member by six months' previous notice in writing left at the office of the Secretary shall resign from his membership.
 - (ii) If the member shall have a receiving order in bankruptcy made against him or if being a company it shall be placed in liquidation whether voluntary or compulsory.
 - (iii) If any sum payable by the member to the funds of the Association shall remain in arrear and unpaid for a period of three months after the same has become due and the Executive Committee resolves that the membership of such member be terminated.
 - (iv) If in the opinion of the Executive Committee the member ceases to be eligible for membership.
 - (v) If the Executive Committee shall resolve that the membership of the member be terminated.
3. An associate member shall be entitled to participate in all the activities of the Association and to attend general meetings, but shall not be entitled to vote, nor to serve on the Executive Committee.
 4. The subscription payable by an associate member shall be at the rate of 50% of that payable by a full member.

5. For the purposes of these Articles, loading and elevating equipment shall mean those products detailed in Appendix A.
6. Each member shall appoint a representative or deputy to act at all meetings of the Association. Any such Executive Representative or Deputy shall have full authority to act for the member.
7. Voting at meetings shall ordinarily be by show of hands and decisions taken by a simple majority. Any member may demand a Poll. Each member shall have only one vote and proxy votes will be accepted provided such proxies have been deposited in writing with the Secretary at least 48 hours before the date and time of the meeting.
8. The Association may nominate members to serve on other Associations, British Standard Committees, European Committees or corporate bodies.

Article III - MANAGEMENT

The general management shall be vested in an Executive Committee which shall consist of four members, plus the President and Vice President ex officio. At the Annual General Meeting, two members of the Committee shall retire from office and shall be eligible for immediate re-election. The members to retire in every year shall be those who have been longest in office. All full members of the Association shall be eligible for election including the retiring members.

Four members, including the President, constitutes a quorum for a meeting of the Executive Committee. The Executive Committee may co-opt one or more members to fill any casual vacancy and such member(s) shall hold office until the next Annual General Meeting when such member(s) shall retire but be eligible for election.

Article IV - OFFICERS

1. There shall be a President to be elected annually and such President shall not hold this position for more than 2 consecutive years.
2. There shall be a Vice President to be elected annually and such Vice President shall not hold this position for more than 2 consecutive years.
3. The Association shall elect annually a Secretary, who will also act as Treasurer.
4. The President and Vice President shall be ex officio members of the Executive Committee.

Article V - GENERAL MEETINGS

The Annual General Meeting of the Association shall be held between the 1st of March and the 30th of September in each year.

Article VI - SUBSCRIPTIONS

The Executive Committee shall have power to fix the annual rate of subscription payable by members to the Association.

The subscription amount payable by new members for the membership year in which they join shall be at a rate of 50% of the annual rate as fixed by the Executive Committee.

Such subscription shall be payable within 30 days of the date of invoice.

The Financial Year of the Association shall end on the 31st December.

Article VII - DISSOLUTION

The Association shall continue until dissolved by a Resolution in General Meeting.

Article VIII - AMENDMENT

This Constitution may be amended by a two-thirds majority of the Members by resolution at a General Meeting.

Previous version dated 23 May 2006
Previous version dated 22 May 2007
Previous version dated 31 March 2011
This latest version dated 4th June 2013

APPENDIX A

SCISSOR LIFTS

GOODS LIFTS

VEHICLE CARRYING LIFTS

PALLET LIFTERS

LIFTING PLATFORMS FOR THE DISABLED

DOCK LEVELLERS

DOCK SHELTERS/SEALS

RAMPS

DOCK BOARDS/BRIDGING PLATES

MECHANISED VEHICLE RESTRAINTS

TAIL LIFTS

TIPPING GEARS FOR VEHICLES